



OFFICE OF WILL COUNTY EXECUTIVE  
**JENNIFER BERTINO-TARRANT**

Will County Office Building – 302 N Chicago Street – Joliet, Illinois 60432

**Kevin Lynn**  
Purchasing Director

Phone (815) 740-4712  
Fax (815) 740-4604  
[klynn@willcountyillinois.com](mailto:klynn@willcountyillinois.com)

April 1, 2021

To Whom It May Concern:

You are invited to submit your qualifications for: Professional Architectural/Engineering Services required for the New Morgue / Coroner Facility to be located on county-owned property in the 16800 block of Laraway Road in Joliet, Illinois, 60433.

Responses to this solicitation will be received by the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago Street, Joliet, IL, 60432, **NOT LATER THAN 2:00 PM, on Friday, April 30, 2021.**

Responses to this Request for Qualifications (RFQ) will be reviewed by the Will County Board's Selection Committee who reserves the right to accept or reject any or all responses received as a result of this solicitation.

Should you have any questions regarding this RFQ, please submit them in writing to Kevin Lynn, Purchasing Director, at [klynn@willcountyillinois.com](mailto:klynn@willcountyillinois.com).

We welcome your response.

Sincerely,  
*Kevin Lynn*

**REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL  
ARCHITECTURAL/ENGINEERING SERVICES REQUIRED FOR THE NEW MORGUE / CORONER  
FACILITY LOCATED IN THE 16800 BLOCK OF LARAWAY ROAD  
JOLIET, IL 60433**

RESPONSES TO THIS REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL ARCHITECTURAL/ENGINEERING SERVICES REQUIRED FOR THE NEW MORGUE / CORONER FACILITY WILL BE RECEIVED AT THE PURCHASING DEPARTMENT, 2ND FLOOR OF THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST. JOLIET, IL 60432, UNTIL THE HOUR OF 2:00 PM, ON FRIDAY, APRIL 30, 2021.

RESPONSES TO THIS RFQ WILL BE REVIEWED BY THE WILL COUNTY BOARD'S SELECTION COMMITTEE WHO RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL RESPONSES RECEIVED AS A RESULT OF THIS SOLICITATION.

THIS RFQ IS AVAILABLE IN ELECTRONIC FORMAT AT [www.willcountyillinois.com](http://www.willcountyillinois.com), AND [www.demandstar.com](http://www.demandstar.com), AS WELL AS THE PURCHASING DEPARTMENT, 2ND FLOOR, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, (815) 740-4605 OR BY EMAIL [purchasing@willcountyillinois.com](mailto:purchasing@willcountyillinois.com).

RESPONSES TO THIS RFQ SHALL BE CONSTRUED AS ACCEPTANCE OF THE TERMS AND CONDITIONS INCLUDED WITHIN THIS SOLICITATION. THE COUNTY OF WILL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL RESPONSES RECEIVED AS A RESULT OF THIS SOLICITATION.

BY ORDER OF THE WILL COUNTY EXECUTIVE, JENNIFER BERTINO-TARRANT.

**INSTRUCTIONS TO RESPONDENTS  
REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL  
ARCHITECTURAL/ENGINEERING SERVICES REQUIRED FOR THE NEW MORGUE / CORONER  
FACILITY LOCATED IN THE 16800 BLOCK OF LARAWAY ROAD, JOLIET, IL 60433**

You are invited to submit your qualifications for professional architectural/engineering services required for the new Morgue / Coroner Facility located in the 16800 block of Laraway Road, Joliet, Illinois 60433:

**A. SEALED RESPONSES:**

Sealed responses will be received in the Purchasing Department, 2nd floor of the Will County Office Building located at 302 N. Chicago Street, Joliet, IL, 60432, **not later than 2:00 PM, Friday, April 30, 2021.** **RESPONSES RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Responses must be made in accordance with the instructions contained herein.

Responses to this RFQ must contain one (1) clearly marked original plus ten (10) copies. . The **RESPONSES WHICH FAIL TO INCLUDE ONE (1) CLEARLY MARKED ORIGINAL AND TEN (10) COPIES WILL BE REJECTED, WILL BE NON-CONFORMING, AND WILL NOT BE ACCEPTED.**

Responses shall be submitted in the format prescribed by the County of Will in a sealed package, plainly marked, with the Respondent's name, address, and the notation:

**REQUEST FOR QUALIFICATIONS (RFQ) FOR PROFESSIONAL  
ARCHITECTURAL/ENGINEERING SERVICES REQUIRED FOR THE NEW MORGUE / CORONER  
FACILITY LOCATED IN THE 16800 BLOCK OF LARAWAY ROAD, JOLIET, IL 60433**

**RESPONSES DUE: FRIDAY, APRIL 30, 2021 - 2:00 PM**

Responses shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago Street, Joliet, IL, 60432.

**B. SIGNATURES:**

The **signature on all documents must** be that of an authorized representative of the Respondent. An officer of or agent of the offering respondent who is empowered to bind the firm in a contract shall sign all documents and any clarifications therein.

Each respondent represents that he has read and understands the RFQ Submittal Requirements. **Responses not containing said signed documents shall be deemed non-conforming and will be rejected.**

### **C. PRIME CONTRACTOR CERTIFICATION:**

Included in this RFQ is a prime Contractor certification form. This form must be filled out and returned with your sealed response or it **will not be accepted and shall be deemed non-conforming.**

### **D. SUBMITTAL REQUIREMENTS:**

The information submitted for review shall include:

1. Cover Letter, signed by firm's principal, describing project team and approach.
2. Brief history of firm.
3. Type of firm (corporation, partnership, sole proprietor, etc.)
4. Number of employees, technical disciplines, etc.
5. A simple organizational chart identifying key members of the firm that will be assigned to this Will County project.
6. The availability of principals of the firm to work on projects.
7. Names and résumés of key personnel proposed for this project
8. Names of specialty sub-consultants planned to be used on this project, indicating name, specialty and address for each including but not limited to: civil, structural, mechanical, electrical, plumbing, fire protection, information technology and security.
9. Provide proof and values of professional liability and general liability insurance carried by the firm.
10. A minimum of three (3), but no more than five (5) similar, county and/or municipal projects completed by your firm within the past seven (7) years, including current contact information for the owner.
11. Information relative to budgeted and actual cost, projected and actual project schedule, and actual project completion history, of three (3) to five (5) completed county and/or municipal projects by your firm during the past seven (7) years.
12. A list of county and/or other municipal references including client name, address, telephone number and persons to contact for the above named projects from both the project management and financial perspectives.
13. Appropriate visual representations of related project experience.
14. A list of all litigation, court proceedings, mediation or alternative resolution proceedings involving the firm/staff members regarding past or present project performance.
15. Completion of Prime Contractor Certification.
16. Completion of RFQ Form.
17. Completion of Receipt of Addenda Form (if addenda are issued).

### **E. TAX EXEMPTION:**

The County of Will is exempt from Federal, State and Municipal Taxes.

### **F. CONTRACT DURATION:**

The Contract is to commence after Will County Board Approval tentatively scheduled for June 17, 2021.

### **G. REJECTION OF RESPONSES:**

The respondent acknowledges the right of the County of Will to accept and/or reject any and all responses received as a result of this solicitation.

**H. NON-DISCRIMINATION:**

The successful respondent shall observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to 775 ILCS 10/1.

**I. EQUAL EMPLOYMENT OPPORTUNITY:**

The successful respondent shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750

**J. DEFAULT:**

In case of default by the successful respondent, the County of Will may procure the services from other sources and may deduct from the unpaid balance due the successful respondent any of its costs resulting from the default, and the prices paid by the County of Will shall be considered the prevailing market price at the time such purchase is made.

**K. HOLD HARMLESS CLAUSE:**

The successful respondent will save and hold harmless the County of Will from and against all causes of action, liabilities, claims, demands and damages of whatsoever kind or nature arising out of or connected with the performance of services by the successful respondent, whether such injury, death, loss or damage shall have been occasioned by the negligence of the successful respondent, or a sub-consultant of the successful respondent, or their employees, or otherwise. The successful respondent will defend at its own expense any actions based thereon and shall pay all charges of reasonable attorneys, all costs, damages and other expenses arising therefrom. All obligations arising from this clause shall survive termination of the agreement resulting from award of a contract derived from this RFQ.

**L. TERMINATION:**

The County may, at any time during the term hereof, terminate the contract, with or without cause, upon thirty (30) days written notice to the other party of such termination. At the end of said thirty (30) days' notice period, the contract shall be terminated.

The successful respondent may only terminate the contract for cause. In the event of a breach by the County, the successful respondent shall give written notice to the County and the County shall have thirty (30) days to cure such breach. If within the thirty (30) days to cure the breach, the County serves written notice to the successful respondent that County disputes the breach, the Parties shall negotiate in good faith to resolve the dispute. If after thirty (30) days the parties are unable to resolve the dispute suit may be filed in the Twelfth Judicial Circuit of Will County, Illinois.

Immediately upon the termination of the contract for any reason, all debts, obligations and liabilities theretofore accrued between the successful respondent and Will County will be paid, performed and discharged except for the provisions of the Hold Harmless Clause which shall survive any termination of the Agreement resulting from the award of this proposal.

#### **M. COMPLIANCE WITH APPLICABLE LAW:**

In all aspects relative to the performance of their respective obligations under this contract, the successful respondent and County of Will shall conduct their respective businesses in accordance with all applicable federal, state and local laws.

#### **N. CHOICE OF LAW**

Responses to this RFQ and any agreement connected herewith shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions.

#### **O. VENUE**

Venue for any cause of action related to this RFQ and any agreement connected herewith shall be filed with the Illinois Twelfth Judicial Circuit, Will County, Illinois.

#### **P. ILLINOIS FREEDOM OF INFORMATION ACT**

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. **Responses will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140) and other applicable laws and rules, unless you request in your response that we treat certain information as exempt. We will not honor requests to exempt entire responses. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the response with exempt information deleted.** This copy must tell the general nature of the material removed and shall retain as much of the response as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to the respondent, as soon as practicable. Regardless, the respondent will be responsible for any costs or damages associated with defending any request for exempt treatment. Furthermore, respondent warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your response is accepted by the County of Will and a contract between the respondent and County of Will results for subsequent negotiations, all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to the respondent, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to the respondent as soon as practicable; and, within the period available under FOIA, respondent may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, respondent will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, respondent will warrant that County of Will's responses to requests for a document relating to the respondent, its provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Please also be advised that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA (5 ILCS 140/7(2)). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the respondent shall provide to the County of Will at no cost and within the timeframes of FOIA, a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, the respondent may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, the respondent will be responsible for any costs or damages associated with defending the request for exempt treatment.

**Q. TENTATIVE SELECTION TIMELINE:**

April 1, 2021	RFQ Released/Available
April 15, 2021	Deadline for Submittal of Questions
April 30, 2021	Responses due in Purchasing Department by 2:00 P.M. (CDST)
May 20, 2021	Interviews
June 17, 2021	County Board Action: Approval for Contract Negotiations
June 18-30, 2021	Contract Negotiations
July 15, 2021	County Board Action: Contract Award

**R. PRELIMINARY PROJECT SCHEDULE:**

July 16, 2021	Project Kick-Off / Start Design Phase
October 29, 2021	Design Completion
November 1, 2021	Start Bidding Process
December 7, 2021	Recommend Trade Contract Awards to Capital Committee
January 10, 2022	Start Construction
October 17, 2022	Finish Construction

## **PROJECT OVERVIEW**

With a population in excess of 680,000 residents and growing, Will County (WC) is in need of a more suitable Morgue and Coroner's facility. Currently, the WC Coroner's Office is located at 158 N. Scott Street in Joliet, IL. The WC Morgue is located in a separate building in nearby Crest Hill, IL. The new building, to be located in the 16800 block of Laraway Road, Joliet, IL, is east of the WC Public Safety Complex and west of the WC Department of Transportation's Administration Building, as depicted in **Appendix A**. Also included in **Appendix A** is a conceptual floor that has been developed in conjunction with the WC Coroner's Office, plan for consisting of approximately 10,500 square feet. The architect/engineer (A/E) shall be responsible for refining this concept, ultimately producing 100% biddable plans and specifications necessary for a new, modern, secure, durable, energy efficient, architecturally appealing, one story building.

## **PROJECT APPROACH**

A teaming arrangement will be required between the A/E, construction manager (CM), the WC Executive's Office (WCE) and WC Coroner's Office (WCC). This arrangement will prevail during all project phases. The total project budget is between \$5-6M, inclusive of both 'hard' and 'soft' costs. Together with the CM, the selected A/E shall be responsible for design development that achieves both programmatic and budgetary objectives. The A/E will remain fully engaged through the issuance of construction documents. During the bidding, construction and post-construction phases of this project, the selected CM will have the primary responsibility for project delivery, with support from the A/E.

### **A/E SERVICES:**

**Planning/Programming:** Working together with all project stakeholders, the A/E will utilize the initial conceptual information provided in Appendix A as a guide for expediting the design development process.

**Design Development:** A/E shall be responsible to submit work product for review during design development at various completion intervals in accordance with the project schedule. Design elements originating therein or resulting from incremental submittals and approved by Will County Coroner and County Executive's Office (WCC/E) shall then be incorporated into the overall project design. Deliverables required from the A/E during design development will vary in the level of detail depending upon percentage completed.

**Schematic Design:** The Schematic Design includes a proposed site plan, physical size and characteristics of the building, preliminary elevations and sections; plus, contemplated building systems and corresponding capabilities of the facilities. An itemized cost estimate and design development schedule shall also be formulated in conjunction with the CM at the end of schematic design. This information will be included for presentation to the WCC/E and elected Will County Officials for review / approval prior to proceeding with the next stage of Design Development.

### **Civil and Landscape Design:**

Services consist of continued development and expansion of civil and landscape schematic design documents and development of outline specifications or materials lists to establish the final scope for on-site civil engineering requirements and landscaping features.

**Architectural Design:** Services consist of continued development and expansion of the architectural schematic design documents to establish the final scope, relationships, forms, sizes and appearance of the project through:

- a. WCC/E requirements
- b. Materials selections
- c. Cost modeling

**Structural Design:**

Services consist of continued development of the specific structural system(s) and schematic design documents in sufficient detail to establish:

- a. Basic structural system and dimensions
- b. Final structural design criteria
- c. Foundation design criteria
- d. Preliminary sizing of major structural components
- e. Critical coordination clearances
- f. Outline specifications or materials lists

**Mechanical/Electrical/Plumbing/Fire Protection (MEP/FP) Design:**

Services consist of continued development and expansion of the MEP/FP schematic design documents and development of plans, specifications, equipment options and materials selections to establish:

- a. Approximate equipment sizes and capacities
- b. Preliminary equipment layouts
- c. Criteria for lighting, information technology, communications, audio visual and security
- d. Required space for equipment
- e. Required chases and clearances
- f. Acoustical and vibration control
- g. Visual impacts
- h. Energy conservation measures

**Interior Design:**

Services consist of continued development and expansion of interior schematic design documents and development of plans, specifications, and materials selections to establish final scope and details required for:

- a. Interior construction of project
- b. Special interior design features
- c. Furniture, fixtures and equipment selections
- d. Materials, finishes and colors

**Materials Research/Selections:**

Services consist of:

- a. Development of plans, specifications and itemized lists for the identification of significant architectural materials, systems, and equipment including criteria and quality standards
- b. Coordination of similar activities for other disciplines and end-user requirements
- c. Production of a design manual including design criteria used to develop plans and specifications

## **Project Scheduling**

A/E must comply with established milestone dates for design submittals and presentations. A/E shall also provide an itemized list of approved design revisions, as required.

## **Life Safety and Code Compliance**

A/E is responsible for inclusion of all current life safety and code compliance requirements mandated by federal, state and local statutes, rules, regulations and policies. All life safety and code compliance issues / solutions should be identified and prioritized during design development.

## **Commissioning Agent (Cx)**

If WCE utilizes the services of a Cx, both A/E and CM will coordinate with selected (Cx) in order to develop a commissioning schedule and test all equipment at the end of the project. The Cx will be part of the design process by assisting with the WCC/E's project requirements and creating an equipment data spreadsheet.

## **Bid / Award Requirements**

Upon completion of design development and with WCC/E's approval of the 100% design submittal, A/E shall proceed with a complete set of construction documents, in both conventional and electronic formats. Also upon WCC/E's approval, A/E shall compile bid documents for the major trades, as determined by the CM. During the bid period, A/E shall respond to relevant technical questions from bidders, issuing clarifications in the form of addendums to all bidders.

## **CONSTRUCTION PHASE SERVICES**

During the construction phase, A/E shall be responsible for the following:

- A. Review all project submittals in accordance with plans and specifications, maintaining accurate records for status and summary reports, as required. For items related to commissioning, the submittals will be coordinated with selected commissioning agent of WCE.
- B. Respond in writing, either conventionally or electronically to all Requests for Information (RFIs) as submitted during construction, maintaining an accurate account of RFI statuses, notifying WCC/E with any and all responses impacting cost and schedule.
- C. Monitor construction for compliance with plans and specifications, alerting WCC/E to serious discrepancies therein.
- D. Evaluate requests for materials substitutions, notifying WCC/E with options and recommendations, particularly those with impacts to cost and schedule.
- E. Attend monthly progress meetings, review payment applications and recommend approval for payment to WCC/E in accordance with percentage of completed work.
- F. Only WCE can initiate changes to the scope of work via written request. A/E shall review all scope of work change requests from WCE for impact on cost and schedule.
- G. Ensure that as-built drawings are being updated by the responsible parties during the construction phase and produce record documents for WCC/E within ninety (90) days of final acceptance.

## **POST-CONSTRUCTION PHASE SERVICES**

During the post-construction phase, A/E shall be responsible for the items listed below:

- A. Develop and issue punch-list at the time of substantial completion. Confirm status of punch-list items at time of final completion but prior to occupancy.
- B. Issue an itemized project close-out requirements document to the responsible parties and ensure all requirements necessary for contract close-out are addressed.

- C. If project is seeking LEED certification, coordinate all necessary requirements with the Cx (if utilized on the project) and others, as required.
- D. Ensure that all training, life safety measures, manuals, warranties, guarantees and other requirements as per the contract documents are satisfactorily completed and documented.
- E. Review status of project at time of final completion and issue final acceptance or rejection recommendation to WCC/E.

# SITE ANALYSIS SITE VIEWS CONTEXT



Location Data	Zoning Reference	Comments
Address/Location	Laraway Road	
Zoning District	C-4, Highway Commercial	
Use	Funeral and Inerment Services	

Bulk Regulation Data	Zoning Reference	Comments
Site Area	25,600 sf	Survey required to confirm
Base FAR		
Building Coverage	50%	155-4.30 (B)
Maximum Floor Area Ratio	2	155-4.30 (B)
Height Limit (Accessory)	25'	155-4.30 (B)

Setbacks	Zoning Reference	Comments
Front Yard	80' to 29' and 54' on Laraway Road	Map amendment from A-1 to C-4 80' to 60' on Cherry Hill Road
Street (From ROW of dedicated road)	80'	155-4.30 (B)
Side	10'	155-4.30 (B)
Rear Yard	20'	155-4.30 (B)

Parking/Loading	Zoning Reference	Comments
Parking Space #		1 per employee, plus 1 per operational vehicle, plus 2-4 for visitors
Parking Space Size	9' x 18'	155.1170 (C) Except for parallel parking spaces, each required off-street parking space must be at least nine feet in width and at least 18 feet in length, exclusive of access drives or aisles, ramps, columns, or office or work space. Parallel parking spaces must be 22 feet in length. All parking spaces must have a vertical clearance of at least seven feet
Drive Aisle, Entrance/Exit	Min. 12' per row	155.1170 (C)





- ← PUBLIC / STAFF ENTRY
- ← STAFF ENTRY
- ← MORTUARY ENTRY



A1 PULL THROUGH VERSION



- PUBLIC / STAFF ENTRY
- STAFF ENTRY
- VAN / MORTUARY ENTRY



**PRIME CONTRACTOR CERTIFICATION:**

The undersigned hereby certifies that \_\_\_\_\_

Company Name

Is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

\_\_\_\_\_  
Name of Authorized Representative

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

**33E-3. Bid-rigging.** A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a Contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid-rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

**33E-4 Bid rotating.** A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 Contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same Contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from Contracting with any unit of State or local government. No corporation shall be barred from Contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to Contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.

Date Released: April 1, 2021  
Due: April 30, 2021, 2:00 P.M.

**RFQ FORM**  
**SUBMIT TO:**  
WILL COUNTY  
PURCHASING DEPARTMENT  
302 N. CHICAGO STREET  
JOLIET, IL 60432

**#2021-67 RFQ**  
**Architectural Services**  
**Morgue - RFQ**

COMPANY NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

SOC. SEC # or FEIN: \_\_\_\_\_

CONTACT: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

EMAIL: \_\_\_\_\_

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Agency Name and Delivery Address:	WILL COUNTY 302 N. CHICAGO STREET, JOLIET, IL 60432
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For Additional information contact:	KEVIN LYNN PURCHASING DIRECTOR, <a href="mailto:KLynn@willcountyillinois.com">KLynn@willcountyillinois.com</a>
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Signed by: \_\_\_\_\_ Title: \_\_\_\_\_

Authorized Representative of Company

**ADDENDA FORM**

**SUBMIT TO:**

**Date Released: April 1, 2021**  
**Due: April 30, 2021, 2:00 P.M.**

WILL COUNTY  
PURCHASING DEPARTMENT  
302 N. CHICAGO STREET  
JOLIET, IL 60432

**#2021-67 RFQ**  
**Architectural Services**  
**Morgue - RFQ**

COMPANY NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_

ZIP \_\_\_\_\_

SOC. SEC. or F.E.I.N. # \_\_\_\_\_

CONTACT \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ EMAIL \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. \_\_\_\_\_, dated \_\_\_\_\_, signed \_\_\_\_\_

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**LATE RESPONSES CANNOT BE ACCEPTED!**

**Respondents Return Address:**

**RFQ #: 2021-67 ARCHITECTURAL SERVICES – MORGUE RFQ**

**DUE DATE: 4/30/21**

**DUE: 2:00 P.M.**

**DATED MATERIAL-DELIVER IMMEDIATELY**

**WILL COUNTY PURCHASING DEPARTMENT  
302 N. CHICAGO ST., 2<sup>ND</sup> FLOOR  
JOLIET, IL 60432**

PLEASE  
CUT OUT AND AFFIX THIS LABEL (ABOVE) TO  
THE OUTERMOST PACKAGE OF YOUR SEALED RESPONSE  
TO HELP ENSURE PROPER DELIVERY!

**LATE RESPONSES CANNOT BE ACCEPTED!**