



OFFICE OF WILL COUNTY EXECUTIVE
JENNIFER BERTINO-TARRANT

Will County Office Building – 302 N Chicago Street – Joliet, Illinois 60432

Kevin Lynn
Purchasing Director

Phone (815) 740-4712
Fax (815) 740-4604
klynn@willcountyillinois.com

March 16, 2021

To Whom It May Concern:

You are invited to submit your qualifications for: Design-Builder for the design and construction of the New Morgue / Coroner Facility to be located on county-owned property in the 16800 block of Laraway Road in Joliet, Illinois, 60433.

Responses to this solicitation will be received by the Purchasing Department, 2nd floor, Will County Office Building, 302 N. Chicago Street, Joliet, IL, 60432, **NOT LATER THAN 2:00 PM, on Friday, April 16, 2021.**

Responses to this Request for Qualifications (RFQ) will be reviewed by the Will County Board's Selection Committee who reserves the right to accept or reject any or all responses received as a result of this solicitation.

Should you have any questions regarding this bid, please submit them in writing to Kevin Lynn, Purchasing Director, at klynn@willcountyillinois.com.

We welcome your response.

Sincerely,
Kevin Lynn

**REQUEST FOR QUALIFICATIONS (RFQ) FOR DESIGN-BUILDER FOR THE
DESIGN AND CONSTRUCTION OF THE NEW MORGUE / CORONER FACILITY
LOCATED IN THE 16800 BLOCK OF LARAWAY ROAD
JOLIET, IL 60433**

RESPONSES TO THIS REQUEST FOR QUALIFICATIONS (RFQ) FOR DESIGN-BUILDER FOR THE DESIGN AND CONSTRUCTION OF THE NEW MORGUE / CORONER FACILITY WILL BE RECEIVED AT THE PURCHASING DEPARTMENT, 2ND FLOOR OF THE WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST. JOLIET, IL 60432, UNTIL THE HOUR OF 2:00 PM, ON FRIDAY, APRIL 16, 2021.

RESPONSES TO THIS RFQ WILL BE REVIEWED BY THE WILL COUNTY BOARD'S SELECTION COMMITTEE WHO RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL RESPONSES RECEIVED AS A RESULT OF THIS SOLICITATION.

THIS RFQ IS AVAILABLE IN ELECTRONIC FORMAT AT www.willcountyillinois.com, AND www.demandstar.com, AS WELL AS THE PURCHASING DEPARTMENT, 2ND FLOOR, WILL COUNTY OFFICE BUILDING, 302 N. CHICAGO ST., JOLIET, IL 60432, (815) 740-4605 OR BY EMAIL purchasing@willcountyillinois.com.

RESPONSES TO THIS RFQ SHALL BE CONSTRUED AS ACCEPTANCE OF THE TERMS AND CONDITIONS INCLUDED WITHIN THIS SOLICITATION. THE COUNTY OF WILL RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL RESPONSES RECEIVED AS A RESULT OF THIS SOLICITATION.

BY ORDER OF THE WILL COUNTY EXECUTIVE, JENNIFER BERTINO-TARRANT.

**INSTRUCTIONS TO RESPONDENTS
REQUEST FOR QUALIFICATIONS (RFQ) FOR DESIGN-BUILDER FOR THE
DESIGN AND CONSTRUCTION OF THE NEW MORGUE / CORONER FACILITY
LOCATED IN THE 16800 BLOCK OF LARAWAY ROAD
JOLIET, IL 60433**

You are invited to submit your qualifications for Design Builder for the design and construction of the new Morgue / Coroner Facility located in the 16800 block of Laraway Road, Joliet, Illinois 60433:

A. SEALED RESPONSES:

Sealed responses will be received in the Purchasing Department, 2nd floor of the Will County Office Building located at 302 N. Chicago Street, Joliet, IL, 60432, **not later than 2:00 PM, Friday, April 16, 2021. RESPONSES RECEIVED AFTER THIS TIME WILL NOT BE ACCEPTED.**

Responses must be made in accordance with the instructions contained herein.

Responses to this RFQ must contain one (1) clearly marked original plus eight (8) copies and one (1) digital copy. The **RESPONSES WHICH FAIL TO INCLUDE ONE (1) CLEARLY MARKED ORIGINAL AND EIGHT (8) COPIES AND ONE (1) DIGITAL COPY, WILL BE NON-CONFORMING, AND WILL NOT BE ACCEPTED.**

Responses shall be submitted in the format prescribed by the County of Will in a sealed package, plainly marked, with the Respondent's name, address, and the notation:

**REQUEST FOR QUALIFICATIONS (RFQ) FOR DESIGN-BUILDER FOR THE DESIGN AND
CONSTRUCTION OF THE NEW MORGUE / CORONER FACILITY
LOCATED IN THE 16800 BLOCK OF LARAWAY ROAD
JOLIET, IL 60433**

RESPONSES DUE: FRIDAY, APRIL 16, 2021 - 2:00 PM

Responses shall be addressed to the Will County Purchasing Department, Will County Office Building, 302 N. Chicago Street, Joliet, IL, 60432.

B. SIGNATURES:

The **signature on all documents must** be that of an authorized representative of the Respondent. An officer of or agent of the offering respondent who is empowered to bind the firm in a contract shall sign all documents and any clarifications therein.

Each respondent represents that he has read and understands the RFQ Submittal Requirements. **Responses not containing said signed documents shall be deemed non-conforming and will be rejected.**

C. PRIME CONTRACTOR CERTIFICATION:

Included in this RFQ is a prime Contractor certification form. This form must be filled out and returned with your sealed response or it **will not be accepted and shall be deemed non-conforming.**

D. SUBMITTAL REQUIREMENTS:

The information submitted for review shall include:

1. Cover Letter, signed by firm's principal, describing D-B project team and approach.
2. Brief history of firm.
3. Type of firm (corporation, partnership, sole proprietor, etc.)
4. Number of employees, technical disciplines, etc.
5. A simple organizational chart identifying key members of the firm that will be assigned to this Will County project.
6. The availability of principals of the firm to work on projects.
7. Names and résumés of key personnel assigned to this project
8. Names of specialty sub-consultants and/or major trade contractors planned to be used on this project, indicating name, specialty and address for each including but not limited to: sitework, concrete, structural steel, mechanical, electrical, plumbing, fire protection, information technology and security.
9. Provide proof and values of professional liability and general liability insurance carried by the firm.
10. A minimum of three (3), but no more than five (5) similar, county and/or municipal projects completed by your firm within the past seven (7) years, including current contact information for the owner.
11. Information relative to budgeted and actual cost, projected and actual project schedule, and actual project completion history, of three (3) to five (5) completed county and/or municipal Design/Build projects by your firm during the past seven (7) years.
12. A list of county and/or other municipal references including client name, address, telephone number and persons to contact for the above named projects from both the project management and financial perspectives.
13. Appropriate visual representations of related Design/Build project experience.
14. A list of all litigation, court proceedings, mediation or alternative resolution proceedings involving the firm/staff members regarding past or present project performance.
15. Completion of Prime Contractor Certification.
16. Completion of RFQ Form.
17. Completion of Receipt of Addenda Form (if addenda are issued).

E. TAX EXEMPTION:

The County of Will is exempt from Federal, State and Municipal Taxes.

F. CONTRACT DURATION:

The Contract is to commence after Will County Board Approval tentatively scheduled for June 17, 2021. Project must be **completed on or before June 1, 2022.**

G. REJECTION OF RESPONSES:

The respondent acknowledges the right of the County of Will to accept and/or reject any and all responses received as a result of this solicitation.

H. NON-DISCRIMINATION:

The respondent shall observe and comply with any law, statute, regulation or the like relating in any way to civil rights including but not limited to 775 ILCS 10/1.

I. EQUAL EMPLOYMENT OPPORTUNITY:

The respondent shall comply with the Illinois Human Rights Act, 775 ILCS 5/1-101 et seq., as amended and any rules and regulations promulgated in accordance therewith, including, but not limited to the Equal Employment Opportunity Clause, Illinois Administrative Code, Title 44, Part 750

O. TYPES OF INSURANCE:

1. **Worker's compensation insurance.** If selected, the Design-Builder shall procure worker's compensation insurance as required by applicable state law for all of his employees who would be engaged in work on the project. In case any class of employees engaged in any work on the project under this Contract is not protected under the workmen's compensation statute, the Design-Builder shall provide adequate employer's liability insurance for the protection of such of his employees as are not otherwise protected. In addition, the Design-Builder will provide employer's liability (coverage B) in the amount of \$1,000,000.00.
2. **Design-Builder's comprehensive general liability and property damage insurance.** Design-Builder's comprehensive general and property damage insurance shall be in an amount not less than \$1,000,000.00 for injuries including accidental death to any one person and not less than \$1,000,000.00 combined single limit bodily injury and property damage.
3. **County's protective liability insurance.** The Design-Builder shall protect the County or its assignee, if any, from contingent responsibility arising from the work, project operation performed under this Contract by adding these parties as named insured as a rider to the Design-Builder's specified comprehensive general liability policy shall be: County of Will, any of its officers, agents, or employees, 302 North Chicago Street, Joliet, IL 60432. All insurance policies shall contain a waiver of subrogation in favor of the County of Will.

P. PROOF OF INSURANCE:

1. The Design-Builder shall furnish the County at the time of contract award, with certificates showing the type, amount, class or operations covered, effective dates and dates or expiration of policies, which policies shall show compliance with the requirements of Section O (above). Such certificates shall also contain substantially the following statement: "The Insurance covered by this Certificate will not be canceled or materially altered except after 30 days written notice has been received by all named insured.
2. All policies shall substitute the word "occurrence" for "accident" for both bodily and property damage. "Occurrence" shall be defined to mean an event or series of events or continuous or repeated exposure to conditions, which unexpectedly cause injury or damage during the policy period.
3. All insurance coverage shall be provided by Insurance Companies maintaining a financial strength and claims paying ability rating no lower than "A" minus "VIII" as rated by the 1999 or most current AM Best's Insurance Guide.

Q. CHOICE OF LAW AND VENUE:

The contract between the County of Will and the Design-Builder shall be governed by the laws of the State of Illinois, without regard to conflict of law provisions. Venue for any cause of action related to this project or agreement shall be the Twelfth Judicial Circuit, Will County, Illinois.

R. RIGHT OF THE COUNTY TO TERMINATE CONTRACT:

1. If any of the Provisions of the Contract are violated by the Design-Builder, or if the Design-Builder should disregard applicable law, ordinances, rules or regulations or work requirements as spelled out in the contract documents, or the Design-Builder shall be adjudged as bankrupt or make a general assignment for the benefit of creditors, or if a receiver should be appointed for the Design-Builder, or if at any time during the progress of the work the Design-Builder should allow any indebtedness to accrue for labor, material, or equipment, and should the Design-Builder fail to pay for labor, material, or equipment, and should the Design-Builder fail to pay and discharge the same within 5 days after demand made by the person or persons furnishing such labor, material or equipment, the County may serve written notice upon the Design-Builder and the Surety of its intention to terminate the contract. Unless within 10 days after the serving of such notice upon the Design-Builder, such violation or other matter shall have been corrected or satisfactory

arrangement for correction have been made, the Design-Builder shall, upon the expiration of said 10 days, at County's option, cease and terminate work. The Contract shall then be null and void.

2. In the event of any such termination, the County shall immediately serve notice thereof upon the Surety and the Design-Builder, and the Surety shall have the right to take over and perform the Contract; provided, however, that if the Surety does not commence performance thereof within 10 days from the date of the mailing of such Surety of notice of termination, the County may take over work and prosecute the same to completion by other Contract or by force. Design-Builder shall be liable to the County for any excess cost to the County occasioned thereby, and in such event the County may take possession of and utilize in completing the work, such material, equipment and the like as may be on the project site of the work and necessary therefore.
3. Not with standing anything contained herein to the contrary, failure to comply with or perform the services required shall be cause for termination.
4. The County or its assign may terminate this agreement by giving the Design-Builder written notification of termination of this agreement by registered United States Mail, sufficient postage prepaid, return receipt requested, addressed to the Design-Builder at its address stated in the Contract, at least 14 days prior to termination, with service of such notice conclusively presumed to be received on date of dispatch. In such event, the Design-Builder shall only be entitled to receive a prorated payment for work actually and satisfactorily performed pursuant to the contract through date of termination. Furthermore, should County seek enforcement of this agreement through the courts or another third party, Design-Builder shall be liable for all costs associated with such enforcement action by the County, including, but not limited to, County's filing fees, court costs, and attorney's fees.

S. ILLINOIS FREEDOM OF INFORMATION ACT:

Any and all submissions to the County of Will become the property of the County of Will and these and any late submissions will not be returned. Responses to this solicitation will be open to the public under the Illinois Freedom of Information Act (FOIA) (5 ILCS 140et seq.) and other applicable laws and rules, unless respondent specifically requests that certain information be exempt. We will not honor requests to exempt entire responses. You must show the specific grounds in FOIA or other law or rule that support exempt treatment. If you request exempt treatment, you must submit an additional copy of the proposal with exempt information deleted. This copy must tell the general nature of the material removed and shall retain as much of the response as possible. In the event the County of Will receives a request for a document submitted, the County of Will shall provide notice to Design-Builder as soon as practicable. Regardless, Design-Builder will be responsible for any costs or damages associated with defending requests for exempt treatment. Furthermore, Design-Builder warrants that County of Will's responses to requests for a document submitted that is not requested to be exempt will not violate the rights of any third party.

Please be advised that if your firm is ultimately selected as Design-Builder for this project by the County of Will, all related records maintained by, provided to, or required to be provided to the County of Will during the contract duration are subject to FOIA. In the event the County of Will receives a request for a document relating to the Design-Builder, its provision of services, or the arranging for the provision of services, the County of Will shall provide notice to Design-Builder as soon as practicable and, within the period available under FOIA, Design-Builder may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, Design-Builder will be responsible for any costs or damages associated with defending the request for exempt treatment. Furthermore, Design-Builder will warrant that County of Will's responses to requests for a document relating to Design-Builder, its provision of services, or the arranging for the provision of services, or the arranging for the provision of services, will not violate the rights of any third party.

Also, please be advised that FOIA provides that any record in the possession of a party with whom the County of Will has contracted to perform a governmental function on behalf of the County of Will, and that directly relates to the governmental function and is not otherwise exempt under FOIA is considered a public record of the County of Will for purposes of FOIA. 5 ILCS 140/7(2). As such, upon request by the County of Will (or any of its officers, agents, employees or officials), the Design-Builder shall provide to the County of Will at no cost and within the timeframes of FOIA a copy of any "public record" as required by FOIA and in compliance with the provisions of FOIA. After request by the County of Will, Design-Builder may then identify those records, or portions thereof, that it in good faith believes to be exempt from production and the justification for such exemption. Regardless, Design-Builder will be responsible for any costs or damages associated with defending the request for exempt treatment.

T. ADVERTISEMENTS:

The Design-Builder shall not place or maintain any signs, bills, posters, or other advertisements in or about the project sites and/or buildings, except by written permission of County of Will.

U. AWARD OF DESIGN-BUILD CONTRACT:

The Design-Build contract is expected to be awarded after the June 17, 2021 meeting of the Will County Board.

Respondent acknowledges the following: (a) this solicitation may be canceled for good cause when in the best interests of the County, (b) the County Board retains the right to reject any and all responses in whole or in part for good cause when in the best interests of the County, and (c) the County Board retains the right to reject any and all responses in whole or in part not in compliance with this RFQ, and to waive any non-material informalities or irregularities for any responses received as a result of this solicitation.

V. SUBMITTAL SUMMARY REQUIREMENTS:

Each of the following items **must** be submitted by the time mentioned herein in order for responses to be considered. **Responses not containing items 1-4 below shall be non-conforming and rejected:**

1. Cover Letter **Signed** by Firm's Principal
2. **Signed** Copy of Prime Contractor Certification
3. **Signed** Receipt of the RFQ Form
4. One (1) original, eight (8) paper copies and one (1) digital copy of the Response

SECTION A: PROJECT SUMMARY

Background With a population in excess of 680,000 residents and growing, Will County is in need of a more suitable Morgue and Coroner's Facility. The new facility will be located on county-owned property in the 16800 block of Laraway Road in Joliet, IL. Conceptual planning has been developed for the new building to be located east of the WC Public Safety Complex and west of the WC Department of Transportation's Administration Building in the 16800 block of Laraway Road as depicted in **Appendix A**. A modern, secure, architecturally appealing, functional, energy efficient, low maintenance, one story building is contemplated with administrative space for the Coroner, adjacent to the morgue together consisting of approximately 10,500 square feet (conceptual floor plan also included in **Appendix A**)

SECTION B: PRELIMINARY PROJECT SCHEDULE:

PROJECT KICK—OFF	JUNE 30, 2021
DESIGN COMPLETE	SEPT 01, 2021
ESTABLISH GMP	OCT. 01, 2021
CONSTRUCTION START	NOV. 01, 2021
CONSTRUCTION FINISH	AUG. 30, 2022

SECTION C: DESIGN-BUILDER SELECTION PROCESS TIMELINE

RFQ ISSUANCE	MAR. 16, 2021
RESPONSES DUE	APR. 16, 2021
INTERVIEWS	MAY 20, 2021
WCB ACTION	JUN. 17, 2021

SECTION D: EVALUATION CRITERIA

- 1. Experience on Recent, Similar Projects** **15%**
- 2. Experience, Education & Availability of Key Personnel** **15%**
- 3. Commitment to Diversity at All Project Levels / Phases** **15%**
- 4. Articulation of Approach to Design Phase Services** **15%**
- 5. Approach to Outreach for Minority/Women's Business Enterprise Participation** **20%**
- 6. Emphasis on Energy Efficiency and Sustainability** **10%**
- 7. Commitment to Owner's Project Budget Constraints** **10%**

SITE ANALYSIS SITE VIEWS CONTEXT



Location Data	Zoning Reference	Comments
Address/Location	Laraway Road	
Zoning District	C-4, Highway Commercial	
Use	Funeral and Inerment Services	

Bulk Regulation Data	Zoning Reference	Comments
Site Area	25,600 sf	Survey required to confirm
Base FAR		
Building Coverage	50%	155-4.30 (B)
Maximum Floor Area Ratio	2	155-4.30 (B)
Height Limit (Accessory)	25'	155-4.30 (B)

Setbacks	Zoning Reference	Comments
Front Yard	80' to 29' and 54' on Laraway Road	Map amendment from A-1 to C-4 80' to 60' on Cherry Hill Road
Street (From ROW of dedicated road)	80'	155-4.30 (B)
Side	10'	155-4.30 (B)
Rear Yard	20'	155-4.30 (B)

Parking/Loading	Zoning Reference	Comments
Parking Space #		1 per employee, plus 1 per operational vehicle, plus 2-4 for visitors
Parking Space Size	9' x 18'	155.1170 (C) Except for parallel parking spaces, each required off-street parking space must be at least nine feet in width and at least 18 feet in length, exclusive of access drives or aisles, ramps, columns, or office or work space. Parallel parking spaces must be 22 feet in length. All parking spaces must have a vertical clearance of at least seven feet
Drive Aisle, Entrance/Exit	Min. 12' per row	155.1170 (C)





- ← PUBLIC / STAFF ENTRY
- ← STAFF ENTRY
- ← MORTUARY ENTRY



A1 PULL THROUGH VERSION



PRIME CONTRACTOR CERTIFICATION

The undersigned hereby certifies that _____

Name of Company

is not barred from contracting with any unit of State or local government as a result of a violation of either Section 33E-3 or 33E-4 of the Criminal Code of 1961.

Name of Representative

Title

Signature

Date

Note: A person who makes a false certificate commits a Class 3 Felony.

Sections 33E-3 and 33E-4 provide as follows:

33E-3. Bid-rigging. A person commits the offense of bid-rigging when he knowingly agrees with any person who is, or but for such agreement would be, a competitor of such person concerning any bid submitted or not submitted by such person or another to a unit of State or local government when with the intent that the bid submitted or not submitted will result in the award of a contract to such person or another and he either (1) provides such person or receives from another information concerning the price or other material term or terms of the bid which would otherwise not be disclosed to a competitor in an independent noncollusive submission of bids or (2) submits a bid that is of such a price or other material term or terms that he does not intend the bid to be accepted.

Bid rigging is a Class 3 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be barred for 5 years from the date of conviction from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) of Section 5-4 of this Code.

33E-4 Bid rotating. A person commits the offense of bid rotating when, pursuant to any collusive scheme or agreement with another, he engages in a pattern over time (which, for the purposes of this Section, shall include at least 3 contract bids within a period of 10 years, the most recent of which occurs after the effective date of this amendatory Act of 1988) of submitting sealed bids to units of State or local government with the intent that the award of such bids rotates, or is distributed among, persons or business entities which submit bids on a substantial number of the same contracts. Bid rotating is a Class 2 felony. Any person convicted of this offense or any similar offense of any state or the United States which contains the same elements as this offense shall be permanently barred from contracting with any unit of State or local government. No corporation shall be barred from contracting with any unit of State or local government as a result of a conviction under this Section of any employee or agent of such corporation if the employee so convicted is no longer employed by the corporation and: (1) it has been finally adjudicated not guilty or (2) if it demonstrates to the governmental entity with which it seeks to contract and that entity finds that the commission of the offense was neither authorized, requested, commanded, nor performed by a director, officer or a high managerial agent in behalf of the corporation as provided in paragraph (2) of subsection (a) **of Section 5-4 of this Code.**

Possible violations of Section 33 can be reported to the Office of the Will County State's Attorney at (815) 727-8453.

RFQ FORM

SUBMIT TO:

Date Released: 3/16/21
Due: 4/16/21 2:00PM

WILL COUNTY
PURCHASING DEPARTMENT
302 N. CHICAGO STREET
JOLIET, IL 60432

#2021-66 RFQ
DESIGN BUILD
SERVICES-MORGUE

COMPANY NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

SOC. SEC # or FEIN: _____

CONTACT: _____

PHONE: _____ FAX: _____

EMAIL: _____

Agency Name and Delivery Address:	WILL COUNTY 302 N. CHICAGO STREET, JOLIET, IL 60432
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For Additional information contact:	KEVIN LYNN PURCHASING DIRECTOR, klynn@willcountyillinois.com
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Signed by: _____ Title: _____

Authorized Representative of Company

RFQ FORM

SUBMIT TO:

WILL COUNTY
PURCHASING DEPARTMENT
302 N. CHICAGO STREET
JOLIET, IL 60432

**#2021-66 RFQ
DESIGN BUILD
SERVICES-MORGUE**

**Date Released: 3/16/21
Due: 4/16/21 2:00PM**

COMPANY NAME _____
ADDRESS _____
CITY _____ STATE _____ ZIP _____
SOC. SEC. or F.E.I.N. # _____
CONTACT _____
PHONE _____ FAX _____ EMAIL _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

ADDENDUM RECEIPT: Receipt of the following Addendum to the Bidding Documents is hereby acknowledged:

No. _____, dated _____, signed _____

**LATE RESPONSES CANNOT BE
ACCEPTED!**

<u>SEALED BID DOCUMENT</u>	
<u>Vendor Return Address:</u> 	
BID #:	2021-66
DUE DATE:	4/16/21
DUE:	2:00 P.M.
DESCRIPTION:	WC New Morgue/Coroner Facility
DATED MATERIAL-DELIVER IMMEDIATELY	
WILL COUNTY PURCHASING DEPARTMENT 302 N. CHICAGO ST., 2ND FLOOR JOLIET, IL 60432	

PLEASE CUT OUT AND AFFIX THIS BID LABEL (ABOVE)
TO THE OUTERMOST ENVELOPE OF YOUR SEALED
RESPONSE TO ENSURE PROPER DELIVERY!

LATE RESPONSES CANNOT BE ACCEPTED!